

MEMORANDUM

To: Dr. Theresa Byrd, Director of Libraries
cc: Public Services Staff

From: Tom Green, Associate Director of Libraries and Head of Public Services

Date: September 11, 2003

Re: **SUMMER 2003 PUBLIC SERVICES HIGHLIGHTS**

The Andrew W. Mellon Foundation three year grant, "Integrating Information Literacy into the Liberal Arts Curriculum," came to a close. Public Services Librarian Danielle Clarke organized a final event of information exchange and camaraderie for the Ohio Wesleyan University librarians and almost twenty faculty members who participated in the grant. Small group discussion took place by discipline and by "If I knew then ..." Although this grant has ended, we plan to continue exploring with interested faculty how to best integrate information literacy into the Ohio Wesleyan curriculum. We anticipate local funding Spring semester to support faculty who have not previously received funding to experiment with integrating information literacy into their courses.

Peter Szabo was hired to fill the Music Librarian position. He recently earned his M.L.S. from the University at Buffalo. He has an undergraduate degree from Rutgers and M.A. degree from Eastern Illinois, both with an emphasis in French horn performance. Because the dehumidifier was not regularly drained in the Music Library over the summer, mold had the opportunity to grow on many of the books. We have delayed opening this branch in order to thoroughly clean the books and all surfaces in this branch located in the basement of Sanborn Hall.

OhioLINK started implementation of 'Pickup Anywhere.' This new service allows students and faculty associated with OhioLINK members to pick up OhioLINK requested materials at another OhioLINK location of their choosing.

A Cisco Access Point was placed in the library near the end of the summer. We are testing this wireless method of accessing the Internet. The security measures implemented by Information Systems only work with Cisco equipment.

The library's big satellite dish, which is used for downlinking teleconferences, was replaced. A smaller satellite dish, which is used by the Journalism Department to access CBS Newspath, was added atop the covered drive through behind Beeghly Library.

Danielle Clarke organized a library reception for new faculty. Library staff members made presentations to introduce new faculty to library services. Also, Danielle Clarke coordinated a virtual tour of resources on the OWU Libraries' web site during New Student Orientation. Marsha Zavar assisted in the presentations for students and their parents.

The Biology collection, including the shelving, was moved to Beeghly Library over the summer.

The Science and Biology book and serial collections are now integrated into one collection. Librarians with the help of selected faculty members are reviewing books in the Beeghly stacks for integration in the Science collection. The move into a new Science Library is anticipated for Fall 2004.

Library staff members participated in a retreat led by Debra McBride of Gehlauf & Associates, Inc. The theme was “Customer Service & Teamwork – Making a Difference.”

The following in-service training sessions were held:

- Tom Green shared some fundamental tips to keep staff computers working productively.
- Xudong Jin introduced GOBI2 selection functions.

Public services library staff members are involved in many professional activities outside the library. Some activities within the University community included:

- Danielle Clarke is an Orientation Mentor.
- Chuck Della Lana provided audiovisual support for the OWjL and Upward Bound programs.
- Tom Green and Bonnie Mahle continued their service on the Reclassification Committee.
- Tom Green chaired and Joy He served on the Music Librarian search committee.
- Deb Carter Peoples held a workshop for the Summer Science Research students and their faculty mentors.

Consortia activities included:

- Paul Burnam attended OhioLINK Lead Implementors meetings and the OhioLINK User Services Committee. He attended an OHIONET Reference and Resource Sharing Council meeting and an Ohio Commons for Digital Education 2004 Conference planning committee meeting.
- Danielle Clarke is a member of the Midwest Instructional Technology Center team investigating a grant on “Collaborative Web-based Assessment of First Year Students.”
- Chuck Della Lana chaired a meeting of the OH5 AV/Media Subcommittee.
- Joy He and Martha Powers attended an OH5 Government Documents Subcommittee meeting.
- Deborah Carter Peoples met with other OH5 science librarians to discuss plans for a possible spring semester workshop. She also hosted a site visit by Caroline Gilson, DePauw University Science Librarian.

Professional activities, meetings and workshops included:

- Paul Burnam received EBSCO Administrators training. He attended an Academic Library Association of Ohio (ALAO) Collection Development Management workshop, “Showdown in the Serials Aisle: Corraling Ejournals.”
- Paul Burnam helped plan and organize the OHIONET workshop “Threats, Liberties

- and Information: Libraries Coping with Government Change.” Danielle Clarke and Marsha Zavar attended this workshop which was held on campus.
- Danielle Clarke wrote two book reviews as an ALA book club representative for *Women’s Day*. She also attended “Enriching the Book Group Experience” led by Rachel Jacobson in Columbus.
 - Tom Green represented Ohio Wesleyan at the Consortium of Liberal Arts Colleges (CLAC) annual conference “Preserving the Union: Technology and Higher Education” held at Gettysburg College.
 - Deb Peoples attended the ALAO annual Board Leadership retreat at Deer Creek Lodge. She wrote two book reviews, one on *Grizmek’s Animal Life Encyclopedia*, volumes 4-7 covering Fishes, Amphibians, Reptiles for *Reference Books Bulletin* and *Booklist* and another on *Building Blocks of Matter: A Supplement to the Macmillan Encyclopedia of Physics* for *Reference and User Services Quarterly*.
 - Marsha Zavar attended the ALAO Support Staff workshop “Preparing and Motivating Ourselves for Success in the Library.”