

## MEMORANDUM

**TO:** William Louthan, Provost

**FROM:** Theresa Byrd, Director of Libraries

**DATE:** May 14, 2002

**SUBJECT: REPORT TO THE TRUSTEES FOR MAY 2002**

### NEWS FROM THE LIBRARIES

On April 26, Theresa Byrd, Director of Libraries, and Carol Holliger, Acting Archivist of the Archives of Ohio United Methodism, held the first meeting of the Joint Archives Committee. The purpose of this meeting was to establish the oversight and structure for managing the Methodist archives. Rev. Jon Powers, OWU Chaplin, was elected the chairperson and Rev. McHale of the East Ohio Methodist Conference was elected as vice-president. At this meeting, the By-Laws were approved and plans were made for the East and West Ohio Methodist to sign the memorandum of agreement. Also, the East and West Ohio Methodist representatives were presented with a proposal for cataloging materials, which will allow the Archives's resources to be accessible via the Internet.

Faculty-librarian collaborative initiatives continued to grow as a result of the Five Colleges of Ohio Mellon Foundation Information Literacy project grants. Danielle Clarke and Joy He continued their work with departments; Danielle with Education and Joy with Physical Education. The following spring semester courses included information literacy components:

- "Economic Development" taught by Dr. Saif Rahman, Economics, and Joy He;
- "Problems in Human Prehistory" taught by Dr. Jim Peoples, Sociology/Anthropology, and Tom Green;
- "Igneous and Metamorphic Petrology" taught by Dr. Bart Martin, Geology/Geography, and Deb Carter Peoples;
- "The Power of Maps and GIS" taught by Dr. John Krygier, Geology/Geography, and Deb Carter Peoples.

The OWU Libraries' library instruction program reaches selected high school students, too. Danielle Clarke provided library instruction and orientation for a Delaware Hayes Advanced Placement English and Social Studies visit. She also coordinated the annual visit from Marysville High School Advanced Placement students. Paul Burnam, Tom Green, and Joy He joined Danielle in providing library instruction for more than one hundred Marysville High School students.

The OWU Library System participated in LibQUAL+, a research and development project sponsored by OhioLINK. LibQUAL + aims to define and measure library service quality across various academic libraries and to create useful quality-assessment tools for local planning. We are hoping to measure faculty, student and selected administrative staff perceptions of OWU Libraries' services. At this time, 50% of the administrators, 40% of the faculty, and 13% of the students completed the survey. Deb Carter Peoples coordinated the LibQUAL+ initiative. We expect to receive our results during the summer.

"Technology Trends in the Library," an article written by junior Nicole Lee, was included in the Spring 2002 issue of the *Ohio Wesleyan Magazine*. Danielle Clarke designed a National Library Week display featuring "Research the World @ your library."

Theresa Byrd and Deb Carter-Peoples met with the Payette Interior Designers to plan the interior design of the new Science Library.

This Spring OWU will serve as the site for two statewide library conferences. On May 14, the Instruction Interest Group of the Academic Library Association of Ohio (ALAO) will sponsor "Tending the Toolbox: Teaching tactics and Tips." Danielle Clarke, Public Services Librarian and Deb Carter-Peoples, Science Librarian, will be presenters at this program. Then on May 30, the Ohionet Reference and Resource Sharing Council will sponsor "Copyright in Libraries: What Do I Need to Know?" Paul Burnam, Public Services Librarian, and Marsha Zavar, Copyright and Interlibrary Loan Manager, will participate in this program.

As part of the Mellon Cooperative Collection Development Project, OWU librarians met individually with the Five College's grant coordinator, Margo Warner Curl. Librarians outlined the collection development collecting levels for liaison departments.

New OWU database additions included

- *Early Encounters in North America: Peoples, Cultures, and the Environment*,
- *EconLIT* through OHIONET,
- *New Grove Dictionary of Music and Musicians*,
- *Readers' Guide Retrospective*.

We also added access to several new e-journals, including:

- *Agricultural History*,
- *Annals of Botany*,
- *Economic Development and Cultural Change*,
- *Film Quarterly*,
- *Journal of Applied Behavioral Science*,
- *19<sup>th</sup> Century Music*,
- *Ohio History*,
- *Social Problems*.

New video display shelving was added in the Audiovisual Center. Audiovisual Services Manager Chuck Della Lana assisted several faculty and departmental projects, including

- digitizing a collection of black images in classical European art for Mr. Emeka Aniagulo;
- digitizing Theatre Department productions;
- helping with a video project about the Columbus Open Shelter for Dr. Mary Howard; and
- assisting the Alumni Relations office in the development of a slide show for Alumni Weekend.

The following in-service training sessions were held:

- Covey Systems, Charlottesville, NC, demonstrated their virtual reference software in a live, interactive session.
- Bernard Derr, Chief of Circulation, showed us features of the Millennium circulation software.
- Tony Smith, Director of Information Systems, updated us about Information Systems, including Beeghly Microlab issues.
- Librarians exhibited the portals from the following sites:
  - Macalester College (Tom Green);
  - North Carolina State (Xudong Jin);
  - University of California – Los Angeles (Margie Wiers);
  - University of Michigan (Paul Burnam);
  - University of Washington (Danielle Clarke);
  - Virginia Commonwealth (Joy He).

### **UNIVERSITY ACTIVITIES/COMMITTEES**

- Theresa Byrd attended the Teaching, Learning, and Cross-Cultural Programming Committee meetings, the Martin Luther King Committee meetings, and the United Way Board meetings. She also served as the Affirmative Action representative for two faculty searches in the Music Department. In addition, Theresa attended the Slice of Life Luncheon for prospective students and their parents, and Judylyn Ryan's lecture for the Faculty Brown Bag Lecture Series.
- Theresa Byrd chaired and Danielle Clarke served on the OWU Campus Information Literacy Committee.
- Danielle Clarke participated in a peer session for a Substance Abuse Counselor candidate.
- Chuck Della Lana and Tom Green participated in the organization of an OWU PDA (Personal Digital Assistant) Users Group. Tom demonstrated QuickOffice software at one of the meetings.
- Bernard Derr attended Senior Salute committee meetings and presented the Outstanding Student Assistant Awards at the Golden Bishops Award Ceremony.
- Tom Green was elected to the Executive Committee of the faculty.
- Tom Green and Joy He attended a Web Advisory Group meeting.
- Tom Green and Bonnie Mahle served on the Reclassification Committee.

- Tom Green and Marsha Zavar began service on an ad hoc committee to formulate an Acceptable Use Policy for campus computing resources.
- Joy He participated in a peer session for the Director of Admission candidate.
- Marsha Zavar presented a Copyright Workshop for eight academic secretaries.
- Theresa Byrd, Tom Green, Xudong Jin, Danielle Clarke, Paul Burnam, and Joy He attended Faculty Meetings.
- Theresa Byrd, Danielle Clarke, and Paul Burnam participated in the graduation ceremony.

### **CONSORTIA, FIVE COLLEGES, AND OHIOLINK**

- Theresa Byrd attended the Five Colleges of Ohio Directors' meetings and participated in conference calls and she, as the Five Colleges' director liaison, attended the Circulation Subcommittee meeting. She also attended the following activities at OhioLINK: the Private College Directors' meeting, the Promotional Task Force meeting, and the Library Advisory Committee meeting as a substitute. Theresa additionally attended the OHIONET Board Retreat at the INN at Honey Run in Millersberg, OH.
- Paul Burnam, Deb Carter Peoples, Danielle Clarke, Tom Green, and Margie Wiers attended the "Information Literacy Workshop for Scientists " held at Ohio Wesleyan. Danielle Clarke was the local coordinator of this Five Colleges' Andrew W. Mellon Foundation grant sponsored event. Deb Carter Peoples demonstrated SciFinder Scholar and with Dr. John Krygier, Assistant Professor of Geography, presented their collaborative information literacy work.
- Paul Burnam attended OhioLINK Lead Implementors meetings, OhioLINK User Services Committee meetings, and OHIONET Reference and Resource Sharing Council meetings.
- Danielle Clarke attended the Five College's Information Literacy Subcommittee meetings.
- Chuck Della Lana attended the Five College's AV/Media Subcommittee meeting.
- Bernard Derr attended a Five College's Circulation Subcommittee meeting.
- Joy He, Judy Orahood, and Martha Powers attended the Five College's Government Documents Subcommittee meetings.
- Margie Wiers attended an OhioLINK music librarians' meeting.

### **PROFESSIONAL MEETINGS AND WORKSHOPS**

- Theresa Byrd attended the American Library Association's Midwinter Meeting in New Orleans, LA, and the Mellon sponsored National Institute for Technology and Liberal Education Inaugural Conference in Atlanta, GA. She also was a member of the Association of College and Research Librarian (ACRL) Board Subcommittee that selected academic library quotes for two advertisements in The Chronicle. In addition, Theresa participated in telephone conference calls and e-mail discussions related to the ACRL @YourLibrary Campaign.

- Paul Burnam attended a College of DuPage teleconference at OCLC on “Virtual Reference Services ... What, Why and How?” and participated in “Statehouse Connect Day.”
- Theresa Byrd and Deb Carter Peoples attended an OHIONET workshop on “Mining for Money.”
- Deb Carter Peoples was recognized for “Citing Maps,” an online guide to citing maps in print and electronic formats through a link at the Western Association of Map Libraries’ Map Librarian’s Toolbox (<http://www.waml.org/maptools.html>). Deb was also selected to participate in a two-day working session as part of Kent State University’s “Project for the Standardized Assessment of Information Literacy Skills.” Deb also attended the LOEX Annual Conference on “Integrating Information Literacy into the College Experience.”
- Danielle Clarke participated in the Citizens Committee for DelawaREADS.
- Tom Green attended “No Strings Attached,” a National and Virtual Conference on the Application of Wireless Technology and Personal Digital Assistants in Higher Education held at Case Western Reserve.
- Joy He attended the Government Documents Round Table of Ohio (GODORT) meeting.
- Margie Wiers attended the Music Library Association Annual Conference in Las Vegas, an OHIONET Scores Cataloging workshop, and the “Mid-West Regional Colloquium on Music Information Retrieval: Demonstrations and Discussion.”
- Marsha Zavar attended an Ohio Capital Connection workshop and the OHIONET Web Interface Interlibrary Loan workshop.
- Xudong Jin attended an OHIONET workshop about Kiplinger’s new full text database and business databases in OCLC FirstSearch.
- Xudong Jin and Judy Orahood completed the Cataloging Internet Resources online course and attended the OHIONET “Planning for Life After Passport” workshop.
- Judy Orahood attended the OHIONET “Internet Resources for Catalogers” workshop.
- Judy Orahood and Carol Holliger attended the Academic Library Association of Ohio’s “Getting Current with Serials and Video Cataloging” workshop.