

MEMORANDUM

TO: William Louthan, Provost

FROM: Theresa Byrd, Director of Libraries

DATE: April 28, 2004

SUBJECT: REPORT TO THE TRUSTEES FOR APRIL 2004

Dr. Byrd and Carol Holliger, Archivist for the Archives of Ohio United Methodism, hosted the quarterly meeting of the Joint Archives Committee for the Archives. Jon Powers currently chairs the Joint Archives Committee. He is working to include the Archives as part of the vocational discernment process funded by the Lilly Grant. The newly merged Archives of Ohio United Methodism is flourishing. The official dedication took place in the Bayley Room of Beeghly Library on July 7, 2003 during the United Methodist North Central Jurisdiction Archives and History Convocation. Since that event, the word has gotten out that Ohio Wesleyan University now houses the United Methodist Archives for the entire state of Ohio. The number of requests from church historians and genealogical researchers has skyrocketed during this academic year.

Dr. Byrd was asked to participate in the ACRL (Association of Colleges and Research Libraries) College Libraries Section's College Library Directors Mentor Program. She will serve as a mentor to a new library director in an academic library in Columbus.

Graduating seniors submitted fifteen research papers for the inaugural Ohio Wesleyan University Libraries Research Award. A ten-member committee composed of faculty and librarians representing all disciplines, a Writing Resource Center representative and a member of the Friends of the Libraries judged the papers. The \$500 award was presented to Emily Snider at a Celebration of Scholarship on April 22, 2004. In conjunction with this event, faculty scholarship was recognized with a display of books, scholarly articles and significant achievements in the arts, published or produced within the last year. Both events were held during National Library Week. We plan to make the Libraries Research Award and the Celebration of Scholarship an annual event.

In the first three months of this year, the libraries' home page had more than two million visits! We are getting almost 1,000 hits per hour. For several years we have wanted to know how much use the library home page receives. Joy He, Public Services Librarian and Web manager, was approved for a study leave this summer. She plans to learn about Web usability testing and to select a usability test for the library Web site. Her study leave will help us define usability problems, which will inform a redesign of the library Web pages.

The Class of 2004 voted to fund a café in Beeghly Library. Dr. Byrd and Tom Green are consulting with members of Buildings & Grounds and Gene Castelli, Director of

Operations for Chartwells, to facilitate changes in the Beeghly Microlab. The proposed café would be open Sunday through Thursday evenings.

Over the summer, a room in the Audio-visual Center will be remodeled with video conferencing equipment. This remote collaboration classroom will allow students to take courses such as languages less commonly taught. We expect a few students to take Arabic in the coming year. In the future, we hope to offer Swahili to students attending other Ohio5 colleges.

A printer capable of making large format prints suitable for display presentations was added to the Audio-visual Center. Chuck Della Lana, Audio-visual Services Manager, received training on the operation of this complicated piece of equipment.

In late summer, the Science Library will move from its temporary location (of the last three years) on the third floor of Beeghly to its new home on the main floor of Bigelow-Rice. Deborah Carter Peoples, Science Librarian, reviewed, prepared, and merged the science collections for the move. She oversaw and participated in a complete review of the science collections by librarian liaisons and faculty. Some reviewed items were selected for storage in CONStor, some were weeded, and many valuable items were identified for transfer to the Special Collections. A new shelf list for the Science Library journal holdings was prepared which will guide the redistribution of journal materials between Beeghly and Science Libraries and reflect the many titles available in electronic format in the Science Library. Student assistants have targeted the science collections and relabeled the Beeghly books that will be moving into the Science collection.

Beginning Spring Semester, the libraries began utilizing Pcounter software to manage printing. From January through March, 93,806 imprints were made on the four Beeghly Library laser printers compared to 172,164 for the same period a year ago. Each student is allocated 400 prints each semester and can purchase additional prints at five cents per page. Community members pay ten cents per page. The Pcounter software has proved to be an effective method of controlling printing.

Librarian liaisons purchased books from endowed fund allocations and facilitated the spending of departmental book funds. Books from the Dewey 900s continued to be reviewed for addition to the regular collection, Special Collections, storage in CONStor or withdrawal.

Four faculty members not previously involved with information literacy collaborated with librarians to integrate information literacy into one of their spring semester courses. The faculty and librarians were as follows:

- Dr. Tracy Cowden, Music, worked with Peter Szabo;
- Dr. Reyes Flores, Modern Foreign Languages, teamed with Joy He.
- Ms. Lisa Spradley, Education, taught with Danielle Clarke.
- Dr. Barbara Terzian, History, collaborated with Paul Burnam.

Danielle Clarke coordinated the addition of five READ posters. Faculty members were pictured with a book of their choice. She also had the 9 READ posters from last year dry mounted. These posters were hung above the Beeghly Circulation Desk during National Library Week.

Paul Burnam, Danielle Clarke, Tom Green, and Joy He provided library research orientation sessions for more than 40 Marysville Advanced Placement and College Prep students. Danielle Clarke instructed two groups of more than twenty students each from Delaware Hayes High School English courses.

Ms. Yong Yang, Shansi Visiting Scholar and Deputy Director at Yunnan University, who was participating in an exchange program with the Oberlin Libraries, spent a week with us. Xudong Jin hosted Ms. Yang in his home and interpreted for her visits with librarians and staff at Ohio Wesleyan. She also visited OCLC and The Ohio State University. Joy He accompanied and interpreted for her visits to Otterbein College and the OhioLINK office.

Kay Schlichting, Curator, OWU Historical Collection, Beeghly Library, was interviewed for a 30 minute segment of the series, Ohio Personalities, to be viewed on Channel 42. She was discussing OWU history both past and present plus a discussion on the preservation of historic materials. The interview was taped and the exact time of viewing was not known.

The Libraries co-sponsored the Delaware visit of Ann Hagedorn who presented “Beyond the River: The Underground Railroad in Music and Words” at the Asbury United Methodist Church.

UNIVERSITY ACTIVITIES/COMMITTEES

- Theresa Byrd chaired the Affirmative Action Task Force. She attended the Teaching, Learning, and Cross-Cultural Programming Committee meetings, the Human Research Committee meetings, and the Martin Luther King Program Committee meetings. She also served as the Affirmative Action representative on the Director of Career Services search.
- Paul Burnam was appointed temporarily to serve on the Committee on Honorary Degrees.
- Tom Green served as Chair of the Executive Committee of the Faculty. He was the Affirmative Action representative on the Chemistry faculty search and participated in a peer session for the Director of Career Services search. He continued service as co-advisor of the Bishops Chess Club, which held the student chess championship, a community-wide chess tournament, and the seventh annual Ohio Collegiate Chess Championships.
- Joy He was the Affirmative Action representative on the Modern Foreign Languages faculty search.

- Judy Orahod served as the OWU Pet Pals club adviser. The club won “Club of the Year” from Student Activities as well as the JoAnne Dutton Community Service Award.
- Xudong Jin served as Chinese Cultural Club adviser.
- Martha Powers and Vickie Melicher attended the Library Marketing Committee meetings.
- Joyce Laurence attended the Disaster Planning Team meetings. The team is working on a new Disaster Plan for the Library.
- Martha Powers and Bonnie Mahle attended Active for Life Team Captains meetings.
- Xudong Jin, Joyce Laurence, Vickie Melicher, Judy Orahod, Martha Powers, and Barbara Wiesner participated in Active for Life events.

BOARDS, CONSORT, FIVE COLLEGES, AND OHIOLINK

- Theresa Byrd attended the Five Colleges of Ohio Directors meetings. She chaired the CONSORT Access Services Subcommittee meeting. She also attended the OhioLINK Independent Library Directors meetings, OhioLINK Library Advisory Committee meetings, and the OhioLINK/Ohio Learning Network Joint Board retreat. Theresa chaired the Ohionet Board meeting and discussed issues with Ohionet’s Executive Director. In addition, she attended United Way Board meetings.
- Paul Burnam attended OhioLINK Lead Implementors meetings and chaired the Web Enhancement Subcommittee of the OhioLINK User Services Committee. He served on the Ohio Commons for Digital Education Conference Planning Committee. He also represented Ohio Wesleyan at Five Colleges of Ohio Reference and Instruction Subcommittee meetings.
- Theresa Byrd, Chair, Chuck Della Lana, Bernard Derr, and Marsha Zavar attended an Ohio5 Access Subcommittee meeting.
- Tom Green and Xudong Jin attended an Ohio5 Collection Development and Management Subcommittee meeting.
- Joy He and Martha Powers attended an Ohio5 Government Documents Subcommittee meeting.
- Joy He and Xudong Jin attended an Ohio5 Cataloging Subcommittee meeting.
- Carol Holliger and Bonnie Mahle attended the Ohio 5 Emergency Preparedness Task Force meetings and hosted one of the meetings at OWU.
- Xudong Jin and Joy He attended the CONSORT Cataloging Subcommittee meetings.
- Joyce Laurence attended OLSSI (Ohio Library Support Staff Institute) program planning meeting.

PROFESSIONAL MEETINGS AND WORKSHOPS

- Theresa Byrd attended the American Library Association’s Midwinter Meeting.
- Theresa Byrd served on the ACRL (Association of Colleges and Research Libraries) College Libraries Section’s Nomination Committee, which developed the 2004 slate of candidates for the ballot.
- Paul Burnam received EBSCO Administrative training.

- Danielle Clarke presented “Effective ERes: Teaching Writing Online” at the Ohio Commons for Digital Education 2004 Conference, “The Convergence of Libraries, Learning and Technology.” Paul Burnam introduced one of the programs and Joy He attended the conference.
- Chuck Della Lana attended an OARNET workshop on “H.323 Videoconferencing Certification.” He received multi-point control unit (MCU) training from Polycom.
- Monty Maceyko and Peter Szabo attended Millennium training.
- Deb Carter Peoples serves on the ALAO Annual Conference Planning Board and hosted one of their meetings. She is President of the Kent State University School of Library and Information Science Chapter of Beta Phi Mu, the International Library and Information Studies Honor Society, and conducted the Initiation Ceremony at Kent State for this year’s new members.
- Peter Szabo attended the OHIONET workshop “Introduction to Copy Cataloging.”
- Martha Powers attended GPO (Government Printing Office) Spring 2004 Depository Library Council Meeting.
- Vickie Melicher attended the Basic Serials Cataloging workshop at OHIONET.
- Vickie Melicher was inducted into Beta Phi Mu, the Library and Information Studies Honor Society at Kent State University.
- Xudong Jin, Joyce Laurence, Vickie Melicher, Judy Orahod, Martha Powers, and Barbara Wiesner attended J/CX training at Information Systems to learn about new online payroll system for students.
- Joyce Laurence attended Computer Graphic Files workshop at Information Systems.