

MEMORANDUM

TO: David Robbins, Interim Provost

FROM: Theresa S. Byrd, CIO/Director of Libraries

DATE: April 25, 2006

SUBJECT: REPORT TO THE TRUSTEES

LIBRARIES AND INFORMATION SERVICES

After Spring Break, the library café opened for business. It quickly developed a devoted clientele. Students have been very positive in their comments about this new service and the attractive makeover of the space. A laser printer and eight computer workstations are located in the library café with plans to add two more computers. When Beeghly Library is closed, this study space with computers and printer is available to students who can enter through a separate entrance. The stage area within the library café was selected by a student group for a recent poetry reading. The library café was well used by prospective students and their parents during the Slice of College Life program. The Class of 1956 has asked to use the library café for their headquarters during Alumni Weekend. The library café will also be open during StART OWU week. We appreciate the funding for the library café from the Class of 2004 and the University.

Libraries and Information Services (LIS) 3rd annual Celebration of Scholarship program was held on April 21. The purpose of this program is to honor both faculty and student scholarship. This year 37 faculty and staff members submitted books, articles, chapters, performances, and exhibitions for inclusion in the bibliography and exhibit. Also, Melissa Yinger received the LIS Research Paper Award for “The Sidney Family Sonnet Sequences, From Humanism to Cultural Reflection and Revision.” The judges selected her paper from a pool of 9 papers. The award includes a \$500 check, addition of the paper in the OWU archives with access via the online catalog, as well as a listing in prize/award category on the commencement brochure.

The 2nd Annual Ohio Wesleyan University Documentary Film Festival was held on April 21 at the Strand Theatre. The films were produced by 7 honors students in the Visual Anthropology course co-taught by Dr. Mary Howard, Sociology-Anthropology, and Chuck Della Lana, Audiovisual Services Manager. The three featured films were *Haunted Delaware: A Ghost Walk* – highlighted several campus ghost stories; *The Old Man on the Mountain* – featured Jim Crooks, a blind artist from Crooksville, Ohio; and *The Little Brown Jug* – provided historical background about the development of the race and its importance to Delaware. The showing of the films was followed by a question and answer period between the student film producers and members of the audience. Members of the OWU community, Delaware, and people featured in the films attended the evening screening.

We received a donation of the complete ERIC microfiche collection (1966-2003) from Dr. David Haury, professor of Mathematics, Science and Technology at The Ohio State University College of Education's School of Teaching and Learning. This collection is stored in five cabinets, each with ten drawers. These cabinets were part of this donation that will benefit our Education Department students.

Paul Burnam coordinated a site visit by Dr. Mike Prasse, Director of the OCLC Usability Lab. Student volunteers were paid a small stipend to demonstrate and discuss how they use computers to do research for a paper or project. Mr. Prasse provided us with an executive summary of his findings.

Eight faculty workshops (70 participants) were offered this semester. Cable Green, Director of Technology at the Ohio Learning Network, reviewed the "State of Collaboration and Learning Environments in Ohio." Patty Bisker demonstrated ways to customize Windows XP and the Microsoft Office suite in "I Did It My Way." She shared insights gained from VNU Learning's certification program in "A Fresh Look at PowerPoint." Peter Murray, OhioLINK's Assistant Director for Multimedia Systems and project manager for the Digital Resource Commons discussed "Ohio's Digital Resource Commons: New Options for Publishing and Discovery." Chuck Della Lana provided hand-on demonstrations of "Digital Video Camera Basics" and "Filmmaking Technique." In May, we will offer two more workshops to fourteen faculty members. Gina Dabrowski, NITLE: National Institute for Technology and Liberal Education Instructional Technologist, will present a day-and-a-half workshop on "Videography" and a half-day workshop on "Image Editing."

Three student workshops (29 participants) were offered during the semester. Carol Holliger, Kay Schlichting, and Hilda Wick showed "What's 'Special' in Special Collections" in three one-hour tours on two separate days. Patty Bisker provided a beginner's introduction to web page design and publishing with "Look Me Up On the Web." With Chuck Della Lana, she also taught a session on "Large Format Printing."

The following in-service training sessions were held:

- Dr. Scott Linder, associate professor of Mathematics, introduced us to "Minitab Basics."
- Captain Lee Vanderbosch, Delaware Fire Department, spoke on "Fire Safety."
- Xudong Jin informed us about "13-digit ISBN" and "Millennium for Librarians."
- Danielle Clarke led a book discussion on *Binge: What Your College Student Won't Tell You*.

The Technical Services staff is working rapidly to order and catalog materials for this academic year prior to the June 30 deadline. Martha Powers, Technical Services and Government Documents Assistant, began work on the Beeghly Reference Desk two hours per week.

Since the beginning of the year, significant progress has been made with the Campus Data Infrastructure Upgrade Project (CDIUP). Funded in parallel with the campus-wide voice system upgrade, the CDIUP promises to provide a world-class, state-of-the-art

technology framework for OWU's data services; this effort is coordinated by Harold Wiebe, Dave Henderson, and Jason LaMar.

The first phase of the CDIUP, which began in the summer of 2005, involves significant investment in basic data routing hardware. These devices, which provide the essential building blocks for the OWU network, take care of actually moving data between computers and computer servers on campus as well as between on-campus computers and off-campus locations. LIS has standardized on Cisco Systems for its core data routing components, providing the OWU campus with a truly state-of-the-art framework to handle computer traffic.

The second CDIUP phase, which began in January 2006, addresses the challenges of aging and inefficient data cabling within many OWU buildings. If the routing devices are the network building blocks, then the cabling is the tapestry that binds all the blocks together. And inadequate cabling can weaken or even break the network. Fortunately, University Hall was the first direct beneficiary of the CDIUP's second phase. In February 2006, its cabling system was completely overhauled to accommodate new wires as well as new data closet locations, thanks to collaboration with OWU Buildings and Grounds. In March 2006, Slocum Hall became the second beneficiary with new wiring and a new data closet location. In the coming months, all campus facilities will reap the benefits from this groundbreaking campus project.

In Network Services, the new, centralized data backup solution was implemented in March 2006. Previously, mission-critical University data had been backed up on several decentralized, outdated systems across multiple servers. The new backup solution has transformed OWU's data archiving process into a single, streamlined, staged backup system with massive Network Attached Storage (NAS) from Apple's xServe RAID and a scalable robot-controlled tape library from StorageTek. Harold Wiebe and Jason LaMar were instrumental in this deployment, along with input and assistance from Dave Henderson and John Topping.

User Support Services staff focused on two significant computer lab upgrade projects during the late winter and early spring. The first project involved setting up a bank of new Lenovo mini-desktops with flat-panel monitors along the east wall of the Library Internet Cafe. The second project — overhauling the departmental lab in Phillips Hall — was driven by the National Council for the Accreditation of Teacher Education (NCATE) process for the Department of Education. This involved completely reconfiguring the furniture in the room and recabling approximately two dozen workstations. Joanne Pohlman and Dave Henderson were the key players in this plan.

For Administrative Systems, the most significant challenge for 2006 thus far has been the transition to a new IBM-based software and hardware architecture for the Jenzabar CX system. Although the transition is only partially complete, the short-term complications and difficulties will be more than offset by the long-term performance and productivity gains realized with the new system architecture. In the meantime, however, there are myriad processes and workflows that must be addressed to ensure key institutional business procedures continue as normal. Kirk Turner-Rustin and John Topping have been

the primary architects of this project, in close collaboration with technical experts at Jenzabar and IBM.

Libraries and Information Services, with assistance from Karen Crosman, applied for a grant from the Ohio Foundation of Independent Colleges (OFIC) to offer a faculty IT Literacy Program, which will help faculty with integrating technology into the liberal arts curriculum and the classroom. Major features of the program include a Technology Showcase that will introduce faculty to a wide variety of technologies and a weeklong, half-day Technology Workshops for 10 selected faculty. The Technology Workshops will be held during January 2007 and will include topics such as PowerPoint, Web development tools, teleconferencing, chats, blogs, course management software, etc. LIS will learn if we received the grant on June 5.

The Computer Use Policy, which was developed in collaboration with the Teaching, Learning, and Cross-Cultural Programming Committee, was approved by the faculty at the March 27th Faculty Meeting. This policy is now accessible via the LIS Web page at <http://lis.owu.edu/ComputerUsePolicy.pdf>.

The winter issues of the Libraries and Information Services' newsletter, *LIS Connections*, was published and distributed to the University community.

UNIVERSITY ACTIVITIES/COMMITTEES

- Tom Green chaired the Executive Committee of the Faculty, served as the administrative representative on the University Appeals Board, and continued as co-advisor of the Bishops Chess Club. He served on the search committee for a Computer Specialist/PC Technician.
- Paul Burnam served on the Development Research Associate search committee.
- Danielle Clarke served on the Sexual Assault Hearing Panel.
- Chuck Della Lana was appointed to the Reclassification Committee.
- Peter Szabo taught a section of Music Appreciation.
- Xudong Jin continued to serve as Chinese Cultural Club adviser. The Club sponsored a Chinese movie event on April 13th, Thursday at Strand Theatre. More than 80 OWU students and faculty attended the event. Xudong Jin continued to serve on the Affirmative Action Council.
- Jason LaMar served as the moderator for the "Heads vs. Feds: The Great Debate" program in Gray Chapel on March 29.
- Dr. Theresa Byrd attended the Teaching, Learning, and Cross-Cultural Programming Committee meetings and the Affirmative Action Task Force meetings. She also co-chaired Martin Luther King Committee meetings.

BOARD, CONSORT, FIVE COLLEGES, AND OHIOLINK

- Paul Burnam continued serving on the OhioLINK Digital Resource Center Steering Committee. He also attended OhioLINK Lead Implementors and the Five Colleges of Ohio Reference and Instruction Subcommittee.

- Dr. Theresa Byrd, Chuck Della Lana, Bernard Derr, and Marsha Zavar attended a Five Colleges of Ohio Access Services Subcommittee meeting.
- Tom Green and Xudong Jin attended a Five Colleges of Ohio Collection Development and Management Subcommittee meeting. Tom Green also attended meetings of the Religion bibliographers.
- Xudong Jin and Joy Gao attended the CONSORT Catalog Subcommittee meeting.
- Joy Gao and Martha Powers attended Five Colleges of Ohio Government Documents Subcommittee meeting.
- Dr. Theresa Byrd attended the OhioLINK Annual Directors meeting and the Ohionet Annual meetings.
- Dr. Theresa Byrd attended the Five Colleges of Ohio Directors meeting, the OhioLINK Independent Library Directors meeting, and Ohionet Board meetings.

PROFESSIONAL MEETINGS AND WORKSHOPS

- Paul Burnam attended the OHIONET workshop on “Practical Library Assessment: Applying the ACRL Standards for Libraries in Higher Education.” He participates in the Academic Library Association of Ohio (ALAO) board meetings as the representative of the Government Relations Team and is coordinating arrangements for the joint ALAO/OhioLINK State House Connect Day.
- Paul Burnam and Danielle Clarke attended an OHIONET workshop on “Blogging.”
- Tom Green and Jason LaMar attended the GLITTER annual conference held at Earlham College.
- Carol Holliger attended a United Methodist Historical Society of Ohio meeting.
- Deb Peoples hosted a meeting of the Central Ohio Special Libraries Association that featured William Robinson, Limited Brands, speaking on “Competitive Intelligence.”
- Marsha Zavar attended the 2nd annual International OCLC ILLiad Conference.
- Lisa Hoops attended the OHIONET Union List Update workshop
- Judy Orahoad attended the Academic Library Association of Ohio (ALAO) Support Staff Interest Group Program Committee meeting.
- Jason LaMar attended the Ohio Academic Resources Network (OARNET) meeting and the 2006 Ohio Higher Education Computing Council Conference.
- Dave Henderson and Joanne Pohlman attended a Microsoft Security Training program.
- Dr. Theresa Byrd and Xudong Jin attended the American Library Association Midwinter meeting.
- Dr. Theresa Byrd attended the Midwest National Institute for Technology and Liberal Education (NITLE) liaison meeting.
- Dr. Theresa Byrd was one of ten NITLE representatives to attend the Coalition of Network Information Task Force meeting.

